
SBDM Minutes

Meeting/Project Name:	SBDM		
Date of Meeting: (MM/DD/YYYY)	01//31/2018	Time:	4:14pm- 5:37
Meeting Facilitator:	Mr. Heath & Mrs. Garcia	Location:	Library Conference Room

1. Meeting Objective

1. Semester Exams
2. Newsela
3. Outstanding Seniors
4. Science Department Concerns
5. ELA Concerns
 - a. Students at DAEP
 - b. Pre-AP Agreements

2. Meeting Agenda		
Topic	Main Speaker	Time
<ol style="list-style-type: none"> 1. Mrs. Belinda Garcia discussed two scheduling options for the final exams in May. The purpose of the scheduling was to minimize or reduce the number of students absent the last week of school and to maximize the ability for the students to perform academically. 2. Mrs. Garcia highlighted the similarities and the differences between the two options. The committee then agreed they would go to their department and get a consensus on what option is best and agree on the option on the next SBDM meeting. 	Mr. James Heath & Mrs. Belinda Garcia	4:14 - 4:22
<ol style="list-style-type: none"> 3. The Career Technology Education department brought to light a slight problem with the implementation of one of the campus initiatives, newsela. Teachers in the campus are implementing and having students increase their academic reading, however, students are being overwhelmed with the amount of reading being assigned. 4. A rotating calendar was proposed to help distribute and alliviate the work load on the students. The rotating calendar will be created by Mrs. Belinda Garcia. 	Mrs. Belinda Garcia	4:22-4:29
<ol style="list-style-type: none"> 5. For outstanding seniors, implementing more leaderships participation as appose to academic sources for eligibility. There were 32 applicants who qualified (meet eligibility standard) <ul style="list-style-type: none"> • Parents &/ or family members affiliated with students Applying for the award were dismissed. • SBDM task- to narrow the eligible students, based on the strength of application & lack of sponsor signatures. • Proposal for open ended questions in the end of the application, make the responses a minimum of 200 words. students were removed from the list; the remaining list was sent to staff to vote for outstanding students. 	Mrs. Trish Guerrero	4:48-5:37

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<p>6. Building accessibility early hours, late hours, and in the weekend where the topic of concern. The inconsistency of having the building was putting strain on the staff. A couple of actions were taken to alleviate this.</p> <ul style="list-style-type: none">• Increase the available keys for staff (1 to 3)• Designate another member in case the secretary is not present to assign the keys• Set the morning time as 6:30am	Mr. Alexis Pena	4:29 -4:36
<ul style="list-style-type: none">• The English department would like to have more communication about students that were assigned to DAEP. The disciplinary action could stem from a major issue and it would be in the stakeholders benefit to know what happens so the staff can be more vigilant towards that particular social network.• Concerns on pre-ap students not upholding their end of the agreement and then dropping down to cp level. Resulting in a mass increase in cp level classes.	Mrs. Celina Ramos	4:36-4:48