



## Pioneer High School - Transcript Request Form

Attn: Angelita Rivera- Registrar Phone: 956-271-1600

10001 North Shary Road Mission, Texas 78572

Student Name: \_\_\_\_\_ SS# XXX-XX-\_\_\_\_\_ ID# \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Grade: \_\_\_\_\_

Graduation Year: \_\_\_\_\_ Number of copies needed: \_\_\_\_\_

If you withdrew before graduating, what year **SHOULD** you have graduated? \*\* \_\_\_\_\_

Please **CHECK** purpose of documentation requested:

☐ College ☐ Scholarship

☐ Transfer HS ☐ Other

☐ Passport/Immigration (\$2)

☐ Identification (Birth Certificate/SS Card)

☐ Job ☐ Court Request

☐ Military

Please **LIST** name and location of college(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Check Applicable:**

\_\_\_ Official \$2.00

\_\_\_ Non-Official \$2.00

\_\_\_ Notarized \$5.00

\_\_\_ Enrollment Verification

for Consulate \$5.00 (Notarized)

**Check Applicable:**

\_\_\_ I would like to **pick up** my transcript

\_\_\_ I would like my transcript **mailed**

\_\_\_ I would like my transcript sent via **TREX** (Public Texas Schools ONLY)

**\* Transcripts that need additional information or need to be sent certified will cost \$2.00\***

**SIGNATURE BELOW CONSTITUTES PERMISSION TO PIONEER HIGH SCHOOL TO RELEASE ALL SCORE LABELS INCLUDED WITH THE TRANSCRIPTS**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*TRANSCRIPTS WILL BE READY WITHIN TWO BUSINESS DAYS OF REQUEST IN THE GO CENTER.**

**\*\*STUDENTS WHO HAVE GRADUATED 3 OR MORE YEARS PAST THE PRESENT YEAR WILL NEED TO WAIT UP TO A WEEK FOR TRANSCRIPTS TO BE READY.**

Pick up Signature: \_\_\_\_\_ Pick Up Date: \_\_\_\_\_

**ALL TRANSCRIPTS WILL BE DESTROYED IF NOT PICKED UP AFTER 30 DAYS FROM REQUEST DATE WITH NO REFUND!**

\*If you do not live within the Valley and are still

Residing in the U.S. it is required that you mail

This form in along with a **CASH OR MONEY ORDER**

**(NO CHECKS)**

Revised 7/24/18

**For Office Use Only**

Mailed: \_\_\_\_\_

Faxed: \_\_\_\_\_

TREX: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Amount Paid: \_\_\_\_\_