

**Summary of Minutes
SBDM Meeting
February 11, 2016
Library Conference Room**

Meeting start time: 4:15 pm

Committee Attendance: James Heath, Belinda Garcia, Monica Swift, Rocio Cavazos, Nancy Ochoa-Garza, Margarita Lopez in place of Ricardo Palomin, Irma Garcia, Janie Flores, and Roel Cavazos.

Meeting Discussion:

1. Review for January 25th minutes; approved by: Irma Garcia and 2nd by Roel Cavazos; committee in agreement of approval
2. No report from DEIC, Sandra Ballesteros not in attendance
3. **Exemption Policy:** Discussion for the 2016-2017 was brought to the committee by Nancy Ochoa-Garza. Mrs. Garza discussed that the exemption policy that was implemented at Sharyland ISD had helped keep attendance low when it was implemented at Sharyland ISD before the implementation CBAs in all core classes. Now that CBAs are not mandatory in all core classes, and attendance and tardies are becoming an issue. It is felt that we should consider reinstating the exemption policy beginning next year. The Committee agreed that it worked when it was in place before CBAs and that it would be a good idea to bring back the exemption policy but we would need to go back and find a previous handbook that outlines the exemption policy before presenting it further to DEIC. Rocio mentioned that we would ask Trisha Guerreo if she still has a copy of the original exemption policy that was implemented by Sharyland ISD before CBAs implementation removed it and we would bring it back to SBDM for further discussion and approval. Mr. Heath mentioned that he can obtain a copy and present it at our next meeting.
4. **Incentives for meeting Attendance goal:** It was brought up to the committee by James Heath that we propose an incentive to keep our attendance up on a daily basis. He brought up an example of allowing students to listen to music or use their phones in the cafeteria during lunch time on Fridays if we meet our attendance goal for the week. If approved then it would have to be presented to Dr. O'Conner so that it could be added to the Handbook.
5. **Reading Initiative:** It was brought to the committee by Belinda Garcia that we implement reading in the classroom to increase student scores not only on state tests but national tests as well. Rocio suggested that 15 min. per day be spend on D.E.A.R. (drop everything and read). The committee agreed and felt that we begin implantation in the electives classes first. They suggested that we implement 30 minutes of free reading every Friday in elective classes. They felt that it was also important for teachers to model by also dropping everything and read. Janie Flores also mentioned that the students need not have a hardcopy book but could take advantage of our e-book library. She also mentioned that the library could assist by selecting a Word of the Day and streaming it in the announcements as well as possible putting in photos. Committee agreed to implement the 30 minutes of free reading every Friday in the elective classes.
6. Meeting adjourned at 4:47 pm. Motioned by Monica Swift; seconded by Irma Garcia